

**SPECIAL CLOSED SESSION
TOWN BOARD & DEPARTMENT
HEAD MEETING MINUTES
9/14/2021**

The meeting was called to order at 10:10 AM

Present: William Felch, Bonnie Salm, Cathy Pagel, Susan Mueller, Ted Fleming, Matt Langenhahn Absent: Jim Hintz, Warren Johnson

Motion made by B. Salm and W. Felch to move to Closed Session

Decision to offer the Cemetery Administrative position to Tammy Lanham, offer accepted
A start date will be coordinated with the current Administrator

Reviewed with HR - employment policy versus process alignment

Prioritized eligible and lost revenue suggestions for ARPA draft plan for 9/21 meeting

Reviewed 2021 Budget progress, distributed department worksheets for current incomplete and future project thought, to return by 9/21 meeting for use at board budget meetings to be held in October

Motion made by W. Felch and B. Salm to move to Open Session

Motion to Adjourn by W. Felch and B.Salm at 1:00 PM, motion carried

Respectfully submitted,

Susan Mueller
Town Clerk/Treasurer